

Credit Card Cancellation Confirmation

Dear [Customer's Name],

We have received your request to cancel your credit card account. This letter serves as confirmation of your cancellation.

Account Summary

Account Holder Name: [Customer's Name]

Account Number: **** * [Last 4 Digits]

Cancellation Date: [Cancellation Date]

Final Statement

Your final balance is **[\$Final Balance]**. Please ensure any outstanding payments are made to avoid additional fees.

Thank you for being with us. If you have any questions or need further assistance, please do not hesitate to contact our customer service.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]