

Upcoming Payment Due Alert

Dear [Customer Name],

This is a friendly reminder that your credit card payment is due on **[Due Date]**.

Your current outstanding balance is **[Amount]**.

Please ensure your payment is made by the due date to avoid any late fees.

For your convenience, you can make the payment through our online portal or mobile app.

If you have any questions, feel free to contact our customer support team.

Thank you for being a valued customer!

Sincerely,

[Your Company Name]

[Contact Information]