

Payment Deadline Reminder

Dear [Customer Name],

This is a friendly reminder that your payment for credit card ending in ****[last four digits] is due on [due date]. Please ensure that your payment is processed by this date to avoid any late fees.

Current Balance: \$[Current Balance]

You can make your payment via the following methods:

- Online: [Online Payment Link]
- Phone: Call us at [Customer Service Phone Number]
- Mail: [Mailing Address]

Thank you for being a valued customer!

Sincerely,

[Your Company Name]
Customer Service Team