

Letter of Request for Collaboration

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you in great health and high spirits. I am writing to you on behalf of [Your Organization] to express our interest in collaborating on a nutrition support initiative aimed at improving the health and wellbeing of our community.

As you may be aware, [Briefly explain the current nutrition-related challenges the community is facing]. We believe that through a collaborative effort, we can design effective programs that will address these challenges and promote healthier lifestyles.

We admire the work that [Recipient Organization] has done in the field of nutrition and health, and we are keen to explore synergies between our organizations. Together, we could [mention specific ideas or projects for collaboration].

We would be grateful for the opportunity to discuss this initiative further and explore how our organizations can work together for the betterment of our community. Please let us know a convenient time for you to meet or if you would prefer a phone call to discuss this collaboration.

Thank you for considering this proposal. We look forward to the possibility of working together to make a positive impact.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]