

# Waitlist Confirmation

Dear [Recipient's Name],

Thank you for your interest in [Program/Service Name]. We are writing to confirm your place on our waitlist.

Your current position on the waitlist is [Position Number]. We appreciate your patience as we continue to process applications and accommodate as many individuals as possible.

We will keep you updated regarding your status, and we anticipate providing further information within the next [Time Frame]. Please do not hesitate to reach out if you have any questions or require further assistance.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Organization]