

Important Update on Your Waitlist Status

Dear [Recipient's Name],

We hope this message finds you well. We want to take a moment to thank you for your patience and continued interest in [Program/Service Name].

We are writing to update you on your current status on our waitlist. As of [Date], you are currently positioned at [Position] on our waitlist.

This year, we expect to offer additional spaces starting from [Expected Date]. We are diligently reviewing all applications, and we will keep you informed of any changes regarding your admission status.

If you have any questions or need further assistance, please do not hesitate to reach out to us at [Contact Information].

Thank you once again for your understanding and your interest in [Program/Service Name]. We appreciate your patience during this process.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]