

# Inquiry Regarding Supportive Housing Grants

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about the availability of supportive housing grants provided by [Organization's Name]. As a [Your Position/Title] at [Your Organization/Company], I am keen to explore options that can assist individuals in need of stable housing.

Could you please provide information regarding the application process, eligibility criteria, and any upcoming deadlines for these grants? Additionally, if there are particular focus areas or priorities for funding that I should be aware of, I would greatly appreciate that insight.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Organization/Company]