

# Support Request for Annual Music Festival

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I am writing to you on behalf of [Festival Name], our annual music festival that aims to bring together local artists and the community to celebrate music, culture, and creativity. This year, the festival is scheduled to take place on [Insert Dates] at [Location].

As an essential part of our festival's success, we rely on the generosity of supporters like you. We would be honored to have your support, whether it be through a financial contribution, in-kind donations, or volunteer assistance.

With your support, we aim to provide a platform for emerging musicians and create a memorable experience for attendees. We expect to attract over [Number of Attendees] people this year and highlight the vibrant music scene in our community.

We would be thrilled to discuss how you can be involved and the various sponsorship opportunities available. Thank you for considering supporting [Festival Name]. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Festival Name]