

Pro Bono Educational Tutoring Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title/Organization]

[Organization Address]

[City, State, Zip Code]

Subject: Request for Pro Bono Educational Tutoring Services

Dear [Recipient Name],

I hope this message finds you well. My name is [Your Name], and I am writing to request pro bono educational tutoring services for [Student's Name], who is currently facing challenges in [specific subjects/areas].

[Student's Name] is a [grade/year] student at [School Name]. Due to [briefly explain circumstances, e.g., financial difficulties, learning challenges], we are seeking assistance to help improve their understanding and skills in [subject/area].

We believe that with proper guidance and support, [Student's Name] can achieve their academic goals and enhance their learning experience. If your organization offers such programs, we would be immensely grateful for any assistance you can provide.

Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]