

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

We are writing to express our heartfelt gratitude for your generous legacy gift to [Organization Name]. Your commitment to our mission and vision will have a lasting impact on our community, and we are truly honored to acknowledge your support.

Your gift will help us [briefly describe how the gift will be used, e.g., fund scholarships, support community projects, etc.]. Because of your generosity, we are able to [mention specific outcomes or goals].

As part of our stewardship program, we want to keep you informed about the impact of your gift. We will provide you with updates and reports on our progress, as well as invitations to upcoming events where you can see firsthand the difference your legacy is making.

Thank you once again for your incredible support and belief in our mission. If you have any questions or would like to discuss your legacy gift further, please do not hesitate to reach out.

Warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Phone Number]

[Email Address]