

# Proposal for Partnership

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a partnership between [Your Organization's Name] and [Recipient's Organization's Name] for an exciting city-wide event scheduled for [Event Date]. This event aims to [briefly describe the purpose of the event, e.g., promote community engagement, celebrate local culture, etc.].

We believe that a collaboration would greatly enhance the event, bringing together diverse resources and a wider audience. Together, we can provide a more enriching experience for our community. We are particularly interested in [specific ways the partnership can benefit both parties].

We would love the opportunity to discuss this proposal further. Please let us know your availability for a meeting at your convenience. Thank you for considering this partnership opportunity. We are looking forward to working together to make this event a memorable experience for all.

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Phone Number]

[Your Email Address]