

Collaboration Request

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Address]

[City, State, ZIP Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to propose a collaboration between [Your Organization] and [Recipient's Organization] focused on our upcoming public health initiative aimed at [briefly describe the initiative]. We believe that by working together, we can significantly enhance the impact of our efforts and reach a wider audience.

The goal of our initiative is to [describe the goal of the initiative], and we believe that your expertise in [mention relevant expertise or area of the recipient's organization] would be invaluable to achieving this goal.

We would like to propose a meeting to discuss this collaboration further and explore the possibility of combining resources and expertise. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]