

You're Invited to a Special Retirement Celebration!

Dear Alumni,

We are excited to invite you to a retirement celebration honoring our esteemed colleague, **[Retiree's Name]**. Join us as we celebrate their remarkable career and contributions to our community.

Event Details:

Date: [Date]

Time: [Time]

Location: [Venue/Address]

RSVP:

Please confirm your attendance by [RSVP Date] at [RSVP Contact Information].

We hope you can join us in making this a memorable occasion for [Retiree's Name]!

Warm regards,

[Your Name]

[Your Position]

[Alumni Network Name]