

# Request for Donor Information Refresh

Dear [Donor's Name],

We hope this message finds you well. As a valued supporter of [Organization's Name], we want to ensure that we have the most current information regarding your donations and contact details.

To assist us in maintaining accurate records and improving our communication, we kindly request you to update your information using the attached form.

Your support is crucial to our mission, and having accurate details will help us keep you informed about the impact of your contributions.

Please feel free to reach out if you have any questions or require assistance in completing the form.

Thank you for your continued generosity.

Warm regards,

[Your Name]

[Your Title]

[Organization's Name]

[Contact Information]