

# Joint Research Initiative Funding Request

Date: [Insert Date]

To: [Funding Agency/Organization Name]

Address: [Address of Funding Agency]

Dear [Recipient's Name],

We, the undersigned researchers from [Institution 1] and [Institution 2], are writing to request funding for a collaborative research initiative entitled "[Research Initiative Title]." Our aim is to [briefly explain the objective of the research].

Our team comprises experts in [mention relevant fields or specialties], and together we believe that this initiative will significantly contribute to [explain the impact the research will have]. We are seeking [insert amount] to support activities such as [list key activities, e.g., data collection, analysis, dissemination].

We have attached a detailed proposal outlining our project, including a timeline and budget breakdown. We believe that with your support, we can achieve important outcomes that will benefit [mention target audience or field].

Thank you for considering our request. We look forward to the possibility of collaborating with [Funding Agency/Organization Name] and are eager to discuss this project further.

Sincerely,

[Your Name]  
[Your Position]  
[Institution 1]  
[Your Email]  
[Your Phone Number]

[Co-Researcher's Name]  
[Co-Researcher's Position]  
[Institution 2]  
[Co-Researcher's Email]  
[Co-Researcher's Phone Number]