

Letter of Collaboration

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to express our intention to collaborate on the consortium grant application titled "[Project Title]" funded by [Funding Agency]. This project aims to [briefly describe project goals].

Our institution, [Your Institution's Name], has significant expertise in [describe relevant expertise], which complements your team's capabilities in [describe their relevant expertise]. Together, we believe we can achieve remarkable results.

As a collaborator, we commit to [describe specific contributions, e.g., funding, resources, expertise]. We are enthusiastic about working alongside you and your team to further the objectives of this project.

Thank you for considering our participation in this important endeavor. We look forward to your positive response and are eager to discuss this collaboration further.

Sincerely,

[Your Name]

[Your Title]

[Your Institution's Name]

[Your Institution's Address]

[Your Email]

[Your Phone Number]