

Corporate Matching Gift Donation Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization's Name], a nonprofit dedicated to [brief description of your organization and mission]. We are committed to making a difference in our community through [specific programs or services].

As a valued employee of [Company Name], we would like to remind you about the corporate matching gift program that could significantly amplify your contributions to our cause. By participating, you can double or even triple the impact of your donation at no additional cost to you.

We hope you would consider making a donation of [specific amount or range] to help us [describe how the funds will be used]. Your generosity will directly support [specific goals or initiatives].

If you choose to donate, please visit our website [website URL] for more information and to learn how to submit your matching gift request through [Company Name]'s program.

Thank you for considering this opportunity to enhance your contribution to [Your Organization's Name]. We greatly appreciate your support and commitment to our shared mission.

Warm regards,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]