

Support Our Community Recreation Facilities

Dear [Donor's Name],

We hope this letter finds you well. We are reaching out to seek your support for our community's recreation facilities, which are in dire need of improvement. As you know, these facilities serve as a vital space for families to engage in physical activities, foster friendships, and build a sense of community.

Your generous in-kind donation can make a significant impact. We are specifically looking for items such as:

- Sports equipment (e.g., balls, nets, fitness gear)
- Outdoor furniture (e.g., picnic tables, benches)
- Supplies for maintenance (e.g., paint, tools)

By donating, you will not only improve our facilities but will also be recognized as a valued supporter of community development. We will prominently display your business logo at our facilities and in our promotional materials.

We appreciate your consideration and hope you will join us in our efforts to enhance our recreation facilities. For more information or to discuss your potential donation, please contact us at [Phone Number] or [Email Address].

Thank you for your generosity and support.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]