

Partnership Request

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to you on behalf of [Your Company Name] to propose a partnership that could be mutually beneficial.

At [Your Company Name], we specialize in [Brief Description of Your Company and its Services/Products]. We believe that a collaboration between our companies could lead to significant advantages for both parties, including [List Potential Benefits].

We would welcome the opportunity to discuss this partnership further and explore how we can work together to achieve our common goals. Please let us know a convenient time for you to meet or have a call.

Thank you for considering this proposal. I look forward to your positive response.

Best regards,

[Your Name]
[Your Position]
[Your Company Name]