

Matching Gift Request Letter

Date: [Insert Date]

Dear [Donor's Name],

I hope this message finds you well. As you know, [Non-Profit Organization's Name] is committed to [briefly state mission or purpose]. On [date of event], we are hosting [event name], which aims to [explain the goals of the event].

Your generous support has always played a crucial role in our initiatives, and I would like to reach out to you with an exciting opportunity. Many companies offer matching gift programs that double or even triple the impact of donations made by their employees.

We kindly ask you to check with your employer to see if they participate in a matching gift program. If so, your contribution of [insert amount] could translate into a total support of [insert total potential amount] for our cause.

Thank you for considering this opportunity to amplify your support for [Non-Profit Organization's Name]. Together, we can make a greater difference in the lives of those we serve.

If you have any questions or need assistance with the matching gift process, please feel free to reach out to me directly at [your contact information].

Thank you once again for your continued support!

Sincerely,

[Your Name]

[Your Title]

[Non-Profit Organization's Name]

[Contact Information]