

Letter of Sponsorship Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am reaching out on behalf of [Organization Name], an organization dedicated to providing youth sports programs for children in our community. We strive to foster teamwork, discipline, and physical fitness among our youth.

This year, we are thrilled to announce our upcoming sports season, which aims to serve over [number] children. To successfully run our programs, we are seeking sponsorship from esteemed organizations like [Company Name]. Your support will help in covering equipment costs, uniforms, facility rentals, and coaching fees.

As a sponsor, your company will receive recognition on our promotional materials, team uniforms, and at events, aligning your brand with community development. We believe that a partnership with [Company Name] will not only promote your commitment to community welfare but also enhance your visibility among local families.

We would be grateful to discuss potential sponsorship opportunities with you. Please feel free to reach out to me directly at [Phone Number] or [Email Address]. Thank you for considering our request. We look forward to the possibility of collaborating with you to make a positive impact on our youth.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]