

Upcoming High School Outreach Event

Dear Students and Parents,

We are excited to announce our upcoming High School Outreach Event scheduled for **Date** at **Location**. This event is designed to provide students with valuable resources and information about college readiness, career exploration, and scholarship opportunities.

Join us for a day filled with engaging activities, informative workshops, and opportunities to connect with local colleges and organizations. Food and refreshments will be provided!

Event Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **RSVP:** Please confirm your attendance by [Insert RSVP Date]

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[School/Organization Name]

[Contact Information]