

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Institution Name]

[Institution Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally acknowledge the approval of my cross-registration status at [Institution Name]. I appreciate the opportunity to enroll in courses at your institution and engage with its academic community.

As per the confirmation received on [Date of Confirmation], I understand that I am now eligible to register for the courses listed below:

- [Course 1]
- [Course 2]
- [Course 3]

I assure you that I will adhere to all the regulations and policies set forth by [Institution Name]. If any additional information or documentation is required, please do not hesitate to contact me.

Thank you for your support and assistance during this process.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]