

# Appeal for Information on Grant Funding Application Status

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the status of my grant funding application submitted on [submission date] for [project name or purpose].

As I have not yet received any updates, I would greatly appreciate any information you could provide regarding my application's progress or any additional materials you may require from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]