

# Non-Academic Misconduct Resolution

Date: [Insert Date]

To: [Student's Name]

[Student's Address]

Dear [Student's Name],

We are writing to inform you of the resolution regarding the non-academic misconduct incident that occurred on [Insert Date of Incident]. Following a thorough investigation and consideration of the evidence presented, we have reached a conclusion.

Summary of Findings:

- Incident Description: [Brief description of the incident]
- Investigative Process: [Brief overview of the investigative steps taken]
- Conclusions: [Summary of findings]

Based on the above findings, it has been determined that you [Insert Decision, e.g., engaged in misconduct, did not engage in misconduct].

If applicable, the following actions will be taken as a result of this decision:

- [Action 1]
- [Action 2]
- [Any additional actions or recommendations]

If you wish to appeal this decision, you may do so by [insert appeal process details].

Thank you for your attention to this matter. Should you have any questions or require further clarification, please do not hesitate to contact [Insert Contact Information].

Sincerely,  
[Your Name]  
[Your Position]  
[Your Institution]