

Non-Academic Misconduct Resolution

Date: [Insert Date]

To: [Student's Name]

[Student's Address]

Dear [Student's Name],

We are writing to inform you regarding the outcome of the investigation related to the incident reported on [Insert Date of Incident]. After careful review of the facts, witness statements, and your input, we have reached a resolution concerning the non-academic misconduct case.

It has been determined that [Briefly describe the misconduct and the findings]. As a result of this incident, the following actions will be taken:

- [Action 1: e.g., probation, suspension, etc.]
- [Action 2: e.g., mandatory counseling, etc.]
- [Action 3: e.g., community service, etc.]

These measures are designed to help you reflect on your actions and promote a respectful environment within our community. Please be aware that any further incidents may result in more severe consequences.

If you have any questions regarding this resolution or wish to appeal the decision, please contact [Insert Contact Information] by [Insert Deadline].

We hope you take this opportunity to learn and grow from this experience.

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]