

Non-Academic Misconduct Resolution

Date: [Insert Date]

To: [Recipient's Name]

Campus Organization: [Organization Name]

Dear [Recipient's Name],

We are writing to inform you of the outcome regarding the recent investigation into the alleged non-academic misconduct involving [describe the misconduct briefly]. After thorough review and consideration, we have reached the following conclusions:

1. Description of the incident and findings.
2. Summary of relevant policies or codes of conduct that were violated.
3. Consequences to be imposed on the organization, if applicable.

You have the right to appeal this decision. The appeal must be submitted in writing to [insert appeal submission details] within [insert timeframe].

We appreciate your cooperation throughout this process. It is important that all campus organizations abide by the standards set forth by [name of institution]. Should you have any questions or require further clarification, please do not hesitate to contact us at [insert contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Organization/Department Name]

[Contact Information]