

Letter of Intent

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Hiring Manager's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Residential Counselor position as advertised on [insert where you found the job posting]. With a background in psychology and hands-on experience working with youth in various settings, I am confident in my ability to contribute positively to [Company/Organization Name].

Throughout my career, I have developed excellent communication and interpersonal skills, allowing me to build strong relationships with clients and their families. My experience includes [insert relevant experience or volunteer work], which has equipped me with the tools to support and empower individuals facing challenges.

I am particularly drawn to this role at [Company/Organization Name] because of [insert a reason specific to the organization or its mission]. I believe in fostering a safe and encouraging environment, where residents can thrive and work toward their goals.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your team.

Sincerely,

[Your Name]