

Notification for Strategic Plan Feedback Collection

Dear [Recipient's Name],

We are reaching out to inform you about the upcoming feedback collection for our strategic plan. Your insights and perspectives are invaluable to us as we strive to improve and innovate.

Details are as follows:

- **Feedback Collection Period:** [Start Date] to [End Date]
- **How to Provide Feedback:** [Describe method, e.g., online survey, email, etc.]
- **Deadline for Submissions:** [Submission Deadline]

We encourage you to share your thoughts and suggestions. Your feedback will play a crucial role in shaping our future direction.

Thank you for your participation!

Best regards,
[Your Name]
[Your Position]
[Your Organization]