

Nomination for Customer Service Excellence Award

Date: [Insert Date]

To: [Nomination Committee/Recipient's Name]

From: [Your Name]

Department: [Your Department]

Dear [Nomination Committee/Recipient's Name],

I am writing to formally nominate [Nominee's Name] for the Customer Service Excellence Award. [Nominee's Name] has consistently demonstrated exceptional dedication and commitment to enhancing customer experiences within our department.

[Provide specific examples of the nominee's contributions and achievements, such as resolving complex customer issues, going above and beyond in service delivery, or receiving positive feedback from clients.]

[Nominee's Name] exemplifies the core values of our organization through their outstanding service and positive attitude, making a significant impact on our customers and team.

Thank you for considering this nomination. I firmly believe [Nominee's Name] deserves this recognition for their unwavering commitment to excellence in customer service.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]