

Inquiry Regarding Foreign Credential Evaluation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to inquire about the process for foreign credential evaluation for immigration purposes. I intend to apply for immigration and need to have my academic credentials evaluated to determine their equivalence in [Country].

Could you please provide information on the following:

- Required documents for evaluation
- Processing time for evaluations
- Fees associated with the evaluation process
- Any specific forms that need to be completed

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]