

# Telehealth Pre-Appointment Instructions

Dear [Patient's Name],

We are looking forward to your upcoming telehealth appointment on [Date] at [Time]. Please read the following instructions to ensure a smooth experience:

## Before Your Appointment

- Make sure you have a reliable internet connection.
- Find a quiet and private space for your appointment.
- Test your device's camera and microphone before your appointment.
- Download the necessary software/app ([Name of Software/App]) if you have not done so already.

## Day of Your Appointment

- Log in to your account [Link to Portal] 10 minutes before your appointment.
- Have your insurance card and any relevant medical information readily available.
- If you need to cancel or reschedule, please contact us at [Contact Information].

If you have any questions or concerns, please don't hesitate to reach out to our office at [Office Phone Number].

Thank you, and we look forward to seeing you soon!

Best regards,

[Your Name]

[Your Title]

[Clinic Name]

[Contact Information]