

# Research Collaboration Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to propose a collaboration between [Your Institution Name] and [Recipient's Institution Name] for global studies on [Research Topic]. This partnership aims to combine our resources and expertise to advance knowledge in this important area.

## Scope of Collaboration

The collaboration will include the following:

- Joint research projects and publications.
- Shared access to data and resources.
- Regular meetings and workshops to discuss progress.

## Responsibilities

Each party shall contribute as follows:

- [Your Institution Name] will provide [Specify Contributions].
- [Recipient's Institution Name] will provide [Specify Contributions].

## Duration

This agreement will commence on [Start Date] and continue until [End Date], with the possibility of extension upon mutual agreement.

## Confidentiality

Both parties agree to maintain confidentiality regarding shared data and research findings as per institutional policies.

## **Termination**

This agreement may be terminated by either party with [Number of Days] days written notice.

We believe that this collaboration will yield significant advancements in [Field/Area of Study].  
We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Contact Information]