

Consortium Invitation

Date: [Insert Date]

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Institution Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to invite [Recipient Institution Name] to join a consortium aimed at [briefly describe the purpose of the consortium, e.g., "advancing research in renewable energy"] and to collaborate on [specific project or initiative].

This consortium brings together public institutions dedicated to [mention common goals or missions], and we believe that your expertise in [mention specific area of the recipient's expertise] would be invaluable to our collective efforts.

We aim to [describe main objectives of the consortium]. By joining forces, we can enhance our capabilities and amplify our impact on [mention the relevant field or community].

We would like to schedule a meeting to discuss this opportunity further and explore how we can work together. Please let us know your available times in the coming weeks.

Thank you for considering our invitation. We hope to welcome you to our consortium and look forward to the possibility of collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]