

# Financial Assistance Decision

Date: [Insert Date]

Dear [Recipient's Name],

We hope this letter finds you well. We appreciate the opportunity to review your application for financial assistance.

After careful consideration, we regret to inform you that we are unable to provide the financial assistance you requested. This decision was made based on [briefly state the reason, e.g., funding limitations, eligibility criteria].

We understand that this news may be disappointing. Please know that this decision does not reflect your personal circumstances, and we encourage you to explore other resources that may be available to you.

If you would like to discuss this decision further or inquire about other potential options, please do not hesitate to contact us at [contact information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]