

# Notice of Classroom Allocation for Upcoming Exams

Date: [Insert Date]

Dear Students,

We would like to inform you about the allocation of classrooms for the upcoming examinations scheduled on [Insert Exam Dates]. Please find the details below:

## Classroom Allocations

Subject	Date	Time	Room Number
[Subject 1]	[Date 1]	[Time 1]	[Room Number 1]
[Subject 2]	[Date 2]	[Time 2]	[Room Number 2]
[Subject 3]	[Date 3]	[Time 3]	[Room Number 3]

Please arrive at least 15 minutes prior to the exam start time. Ensure you bring all necessary materials with you.

Best of luck on your exams!

Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]