

Adjusted Exam Schedule Update

Dear [Student's Name],

We hope this message finds you well. We would like to inform you that there has been an adjustment to the exam schedule for the upcoming term. Please find the details of the updated exam schedule below:

Course Name	Original Date	New Date	Time
[Course 1]	[Original Date 1]	[New Date 1]	[Time 1]
[Course 2]	[Original Date 2]	[New Date 2]	[Time 2]

If you have any questions or concerns regarding the updated schedule, please do not hesitate to reach out to the administration office.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]
[Your Position]
[School/University Name]
[Contact Information]