

Letter of Intent for Teaching Assistantship

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Department Name]
[University Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intent to apply for the Teaching Assistantship position in the [specific department/program] at [University Name] for the upcoming academic year. I am currently [describe your current academic status, e.g., a graduate student pursuing a Master's degree in XYZ].

Throughout my academic journey, I have developed a strong passion for both [relevant field/topic] and educating others. My previous experience as a [relevant experience, e.g., tutor, mentor] has equipped me with the skills necessary to effectively communicate complex topics and foster an engaging learning environment.

I am particularly attracted to [University Name] because of its [mention any specific programs, faculty, or values that resonate with you]. I believe that this assistantship will not only enhance my teaching capabilities but also allow me to contribute positively to the academic community.

Thank you for considering my application. I look forward to the opportunity to discuss my application further and to demonstrate my commitment to excellence in teaching.

Sincerely,
[Your Name]