

Gratitude Letter for Faculty Position Acceptance

Date: [Insert Date]

Dear [Recipient's Name],

I am writing to express my heartfelt gratitude for offering me the faculty position in the [Department Name] at [University Name]. I am truly honored and excited to join such an esteemed institution.

Thank you for believing in my potential and for the support provided during the selection process. I look forward to contributing to the academic community and collaborating with my colleagues to further enhance the department's mission.

Once again, thank you for this incredible opportunity. I am eager to start this new chapter of my career at [University Name].

Sincerely,

[Your Name]

[Your Contact Information]