

Dear [Patient's Name],

We hope this message finds you well. We noticed that you missed your scheduled appointment on [Date] at [Time]. We understand that things can come up unexpectedly, and we wanted to reach out to see how you are doing.

Your health is important to us, and we want to ensure you receive the care you need. Please contact our office at [Phone Number] or reply to this email to reschedule your appointment at your earliest convenience.

Thank you for your attention, and we look forward to hearing from you soon.

Sincerely,
[Your Name]
[Your Position]
[Clinic Name]
[Contact Information]