

Dear Alumni,

We are excited to announce the upcoming reunion for the Class of [Year]!

Date: [Date]

Location: [Venue/Location]

Join us for a day filled with reminiscing, reconnecting, and celebrating our shared memories. It will be a great opportunity to catch up with old friends and meet new ones!

RSVP by [RSVP Date] to confirm your attendance.

We look forward to seeing you there!

Warm regards,

[Your Name]

[Your Position/Relationship to the School]

[School/University Name]