

Letter of Support for Internship Candidate

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to you in support of [Intern Candidate's Name]'s application for the internship position at [Company/Organization Name]. As [his/her/their] [relation to you, e.g., professor, supervisor], I have had the pleasure of observing [his/her/their] development and dedication over the past [duration].

[Intern Candidate's Name] has consistently demonstrated [describe relevant skills, qualities, or achievements]. [He/She/They] is not only [positive trait] but also possesses a strong commitment to [field/industry]. I believe that this internship would be an excellent opportunity for [him/her/them] to further hone [his/her/their] skills.

I am confident that [Intern Candidate's Name] will bring [his/her/their] [specific qualities or skills] to your team, and [he/she/they] will contribute positively to [Company/Organization Name]. I fully support [his/her/their] application and urge you to consider [him/her/them] for this role.

Thank you for considering this exceptional candidate. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Position]