

Congratulations!

Dear [Recipient's Name],

We are pleased to inform you that you have been selected as a recipient of the [Scholarship Name] for the academic year [Year]. This scholarship recognizes your outstanding achievements and commitment to your education.

The details of your scholarship award are as follows:

- **Scholarship Amount:** \$[Amount]
- **Duration:** [Duration, e.g., one year]
- **Institution:** [Institution Name]

To accept your scholarship, please complete the enclosed acceptance form and return it by [Deadline Date]. If you have any questions, feel free to contact us at [Contact Information].

Once again, congratulations on this well-deserved accomplishment!

Sincerely,

[Your Name]
[Your Title]
[Organization Name]