Acceptance Notification Letter

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Address]
Dear [Recipient's Name],
We are pleased to inform you that your application has been accepted. We appreciate your interest and commitment to joining our family.
Your acceptance is effective from [Insert Effective Date]. Please review the attached documents for further information regarding next steps.
Should you have any questions, do not hesitate to reach out to us at [Insert Contact Information].
Congratulations once again, and welcome to the family!
Sincerely,
[Your Name]
[Your Position]
[Your Organization]