

Registration Confirmation

Dear [Participant's Name],

Thank you for registering for the Grant Writing Workshop scheduled for [Date] at [Location]. We are pleased to confirm your registration.

Details of the Workshop:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue Address]
- **Facilitator:** [Facilitator's Name]

Please arrive 15 minutes early for check-in. Bring along any necessary materials, and feel free to reach out if you have any questions.

We look forward to seeing you there!

Best regards,

[Your Organization's Name]

[Your Contact Information]