

Personal Statement for Academic Probation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing this personal statement as part of my appeal regarding my academic probation status at [University Name]. I understand that my academic performance has not met the required standards, and I take full responsibility for my actions and the consequences that have arisen from my academic challenges.

During the past [semester/term], I faced several unforeseen circumstances, including [briefly explain personal challenges, e.g., illness, family issues, etc.]. These factors significantly impacted my ability to focus on my studies and perform to the best of my ability.

However, I have taken proactive steps to address these challenges, including [mention any actions you have taken, e.g., seeking tutoring, attending workshops, meeting with academic advisors]. I am committed to improving my academic performance and have developed a detailed plan to ensure my success moving forward.

I am dedicated to my education and value the opportunity to study at [University Name]. I kindly ask for your understanding and support as I work diligently to regain good standing. Thank you for considering my statement.

Sincerely,

[Your Name]