

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you about an important adjustment to your medication dosage.

After a recent evaluation of your treatment plan, it has been determined that the dosage of [Medication Name] will be adjusted from [Current Dosage] to [New Dosage]. This change is based on [Reason for Adjustment, e.g., recent lab results, change in condition, etc.].

Please begin taking the new dosage effective [Start Date]. It is crucial to adhere to this updated regimen to ensure the best outcomes for your health.

If you have any questions or concerns regarding this adjustment, do not hesitate to contact our office at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]