

# Letter of Request to Form a Study Group

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Position]

[Institution/Organization Name]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose the formation of a study group among students who are currently enrolled in [Course/Subject Name]. The primary goal of this group would be to enhance our understanding of the subject matter and to share resources and strategies for success.

Through collaborative learning, we believe that we can better prepare ourselves for the upcoming exams and improve our overall performance in the course. The proposed study group would meet [insert proposed frequency, e.g., weekly or bi-weekly], starting on [insert start date].

I would like to gather a diverse group of students to ensure a rich exchange of ideas and perspectives. If you think this initiative could be beneficial, I would greatly appreciate your support in communicating this proposal to other students.

Thank you for considering this request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]