

Cross-Registration Appeal for Dual Degree Enrollment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally appeal for cross-registration for dual degree enrollment in the [Specific Program Name] at [University Name]. As a current student in [Current Program Name], I am eager to broaden my academic experience and integrate my studies by pursuing this additional degree.

My academic background and career aspirations align closely with the objectives of the dual degree program. I believe that the unique opportunity to study [Briefly Mention Key Aspects of Desired Program] will significantly enhance my skills and future job prospects.

In support of my appeal, I have attached my academic transcripts and letters of recommendation, which reflect my strong commitment and capability for success in this program.

I appreciate your consideration of my request and would welcome the opportunity to discuss my application further. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Student ID]