

Student Club Membership Cancellation

Date: [Insert Date]

To: [Club Name]

Club President: [President's Name]

Dear [Club President's Name],

I hope this message finds you well. I am writing to formally request the cancellation of my membership in [Club Name], effective immediately.

Due to [brief reason for cancellation, e.g., personal commitments, relocation, etc.], I am unable to continue my participation in the club activities.

I appreciate the opportunities I have had while being a member and wish the club continued success in the future.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]